



# 2021 ASSOCIATION OF TEXAS SMALL SCHOOL BANDS ATSSB OUTSTANDING PERFORMANCE SERIES Band Director's Instructions

Any Class 1C or Class 2C/3C middle school band that feeds a Class 1A/2A, 3A or 4A high school band, and any Class 1A/2A, Class 3A, or Class 4A high school band may enter the Outstanding Performance Series (OPS) provided the head band director of the ensemble entering is a current regular member of ATSSB.

A band may enter one, two, or three of its contest selections. Entries must have been recorded at a UIL contest or at any other approved contest during the period from January 1 until May 20 of the current school year. All non-UIL contests must be approved by the OPS State Chair and added to the list of approved contests unless removed by the ATSSB State Board of Directors. The current approved contest list can be found on the ATSSB website OPS page (<https://www.atssb.org/ops/>). *For all who do not have the opportunity to attend UIL Concert and Sightreading in person nor attend an in-person festival this season in order to receive a professional recording according to OPS regular guidelines, recordings may be made by a school in preparation for submission to UIL for C/SR purposes or for a virtual festival. In keeping with the spirit of OPS, these at-school recordings should be done in one take with no post-performance mastering of the audio, as if the recording were made at UIL or an in-person festival. In the event that it becomes evident that the audio file was re-mastered in any way, the OPS submission may be disqualified. This addendum is to address current conditions for the 2021 OPS season only. It will be reviewed prior to the 2022 season to determine whether it will still be necessary.*

Only UIL-approved concert selections may be entered. If two concert selections are entered, one selection must be from the pertinent grade level or higher. If only one concert selection is entered, it must be no lower than one grade level below the pertinent grade level of the entering school.

Each selection entered must be uploaded as a separate digital .WAV file to the link posted on the ATSSB OPS Webpage. The OPS Verification Form, whether entering one, two, or three selections, needs to include the title, composer/arranger, and publisher of the selection for each recording to be submitted. The form must be signed by the head band director of the school entering, as well as a Principal or Superintendent. Verification of UIL approval to perform any number not listed in the current UIL Prescribed Music List must accompany any such entry.

If one or more of the entries is included as OPS Winners or Runners-Up, the award will be presented to the director, not to the school.

## **Entry Procedure** **PLEASE READ CAREFULLY!**

Choose from the following labels (if a private school or Christian School or Academy, use the MS/JH/HS designations only):

**Entry ID:** 1A – MARCH, 1B – 1ST CONCERT SELECTION, 1C – 2ND CONCERT SELECTION

**School Classification:** MS/JH: 1C, 1CNV, 2C, 2CNV, 3C, 3CNV

**HS:** 1A, 1ANV, 2A, 2ANV, 3A, 3ANV, 4A., 4ANV

1. For each entry, create a digital audio file in .WAV format that can be uploaded to the OPS digital entry link.  
Be sure to make each file **.WAV** not .MP3!  
If a CONCERT SELECTION has **multiple movements**, put all of the movements into **ONE** .WAV file with a seven-second space between movements.  
Use the information below to create a **FILE NAME** for each .WAV file. Each audio file **MUST** be labeled correctly with the following format (NO spaces in the file name! Use underscores instead):

**Region#\_SchoolClassification\_EntryID\_TitleOfPiece\_SchoolName\_DirectorFirstLastName.wav**

**Example: 08\_3A\_1A\_TheTromboneKing\_GroesbeckHS\_CollinAnderson.wav**

Entering a file with an incorrect FILE NAME may result in disqualification.

2. Visit the ATSSB OPS page (<https://www.atssb.org/ops/>) and click on the 2021 OPS Digital Entry link.  
Place the appropriate information in the respective fields of the online entry.  
A link will be provided to you for uploading .WAV files to the 2021 OPS DropBox account.  
Be certain that the file(s) you are entering have been labeled correctly (see above) before uploading.  
You can drag and drop the file(s) all at one time to the DropBox account.
3. The Entry Verification Form will be sent to the email address you provide in the online entry.  
Get the appropriate signatures on the form and mail it along with the entry fee check.
4. A fee of \$60.00 must be paid for each separate entry. A check made out to "ATSSB" must accompany your Entry Verification Form, unless paying online with a credit card. Mail the printed and signed form and check to:  
OPS 2021, 2117 Morse Street, Houston, TX 77019.  
**\*\*Do not send through a mail format that requires a signature in order to be received.**  
If entering only ONE selection in the contest, the fee is \$60.00.  
If entering TWO selections, the fee is \$120.00.  
If entering THREE selections, the fee is \$180.00.
5. Be sure to check the link on the OPS page (<https://www.atssb.org/ops/approved-ops-entries/>) to see if your entry is certified. If all three aspects of the entry (VF, check, uploads) are not complete by the May 23 deadline, your entry will be disqualified.
6. Printed scores for the selections will not be used in the adjudication process.