



ASSOCIATION OF TEXAS SMALL SCHOOL BANDS
ATSSB OUTSTANDING PERFORMANCE SERIES
Duties of the Designated Region Coordinator

Region Coordinators are to plan for and carry out the effective adjudication of recordings from the designated region as assigned by the OPS State Chair. All records from region adjudication should be kept for one year after the state level of adjudication has been completed.

An online OPS Tabulation File will be made available to each Region Coordinator by the OPS State Chair to utilize in the adjudication of the recordings. The OPS State Chair will have established the alpha-numeric order of the recordings to be heard.

Depending on the quality of Wifi in the area where adjudication is to be held, Region Coordinators may find it best to download the .WAV files to a computer prior to adjudication to avoid any problems streaming audio from the OPS DropBox server.

If possible, Region Coordinators should secure a USB interface for the computer in order to provide a better transfer of the audio source to a good quality stereo system for the playback of OPS recordings.

Judges **MUST NOT** have access to the names of schools being adjudicated until the results have been verified by the Designated Region Coordinator.

Region Coordinators are to secure a panel (or panels) of experienced judges to adjudicate the recordings on purely aesthetic standards (no scores or comment sheets shall be used). Only current ATSSB members may serve as judges; however, after exhausting all attempts to secure ATSSB members as judges, the Region Coordinator may use non-ATSSB members as judges provided those non-ATSSB members are active TMEA members. Region Coordinators are encouraged to use only one panel of judges unless there is an exceptionally large number of entries to be adjudicated. It is highly recommended that Region Coordinators seek judges who have demonstrated success in UIL or comparable evaluations, representing various school classifications, with preference to TMAA membership when possible.

All OPS judges may be given a \$100.00 honorarium, which includes all expenses. If more than 35 recordings are entered, each judge may be paid an additional \$2.50 per recording adjudicated. All Region Coordinators may be paid a \$125.00 honorarium for their OPS services plus \$2.50 for each recording adjudicated above 35. If two panels are necessary, a monitor may be used to oversee the second panel and may be paid the same as adjudicators. Site and janitorial fees may also be considered, but any expense beyond the payment of adjudicators and Region Coordinator honorarium must be preapproved by the OPS State Chair before the event in order to receive reimbursement.

Using a FIVE member panel (or panels) and the Olympic scoring system (omit the highest and lowest scores), the judges will rank all of the MARCHES and all of the CONCERT SELECTIONS in each classification (1C, 2C/3C, 1A, 2A, 3A, and 4A). Judges' Forms 2A, 3A, and 4A must be used for MARCHES. Judges' Forms 2B, 3B, and 4B must be used for CONCERT SELECTIONS.

After the adjudication is complete, notify the OPS State Chair. Region Coordinators will not be sending any announcements regarding advancing recordings. These shall only come from the OPS State Chair. In addition, send a copy of the OPS Reimbursement Form to the OPS State Chair (opsstatechair@atssb.org OR Collin Anderson; 608 E Walker; Groesbeck TX, 76642) and the ATSSB Executive Secretary (atssb@att.net OR Kenneth Griffin, ATSSB Executive Secretary; 2117 Morse Street; Houston, TX 77019).

In case tabulating manually is necessary, see page 9.