

## ATSSB HALL OF FAME GUIDELINES

1. Any Active Member of ATSSB may nominate one or more qualified candidates for the ATSSB Hall of Fame provided that the candidate meets all of the criteria listed below.
2. The candidate's name must be submitted prior to November 1 to be considered for the Hall of Fame Class the following February. The candidate's name and final nomination form must be completed and all additional materials submitted prior to December 1 to be considered for the ATSSB Hall of Fame Class the following February.
3. The nomination must be supported by information about the candidate(s).
4. Eligible nominees must have served as a Band Director at any level for a minimum of 20 years.
5. Eligible nominees must have been an active ATSSB member for a minimum of 10 years.
6. Eligible nominees must have made professional and personal contributions to ATSSB (e.g. committee service, clinician, State Board member, Executive Committee Member, All-State Band Organizer, etc.).
7. Eligible nominees must have significantly contributed to the advancement of ATSSB at the local and state level.
8. Eligible nominees should represent high moral character and ethical standards, display integrity and honesty, and demonstrate leadership abilities.

### Hall Of Fame Process:

1. All nominations must be completed and submitted by December 1.
2. Completed submissions must be received by the Chair of the ATSSB Hall of Fame Committee via fax to the ATSSB Hall of Fame Committee Chair (contact data as listed on the website at [www.atssb.org](http://www.atssb.org)).
3. The Hall of Fame Committee Chair will do a preliminary review and send every nomination to members of the Hall of Fame Committee (ATSSB Class Representatives).
4. The Hall of Fame Committee will meet after they have received all nomination materials to select final inductee(s) for the following February.
5. The successful inductees must receive 100% of the votes cast at that meeting to become the inductee(s) for the following February.
6. Candidates not selected during their year of submission will remain in the pool of candidates for the next five consecutive years.
7. Candidates not selected within the next five consecutive years must be removed from the pool for one year before they may be re-nominated.
8. The Committee may select as many or as few inductees as they deem worthy of the honor.
9. The Committee is not obligated to name any inductees in a year they deem the submitted candidates do not meet the criteria listed.
10. Awards may be made posthumously.